



BROOKHAVEN ELEMENTARY SCHOOL

REGISTRATION INFORMATION

How do I enroll in Preppy K and Kindergarten?

Enrollment packets will be available February 1, 2017. Please bring your child's birth certificate, immunizations, and residency verification when you pick up a packet. Completed packets may be turned in between 9am-3pm M-F, or on Registration Day Thursday, February 23rd at 10:00am. A representative from Child Care will be available for questions. NOTE: Students enrolling in Kindergarten must turn 5 on or before September 1st, 2017. For information regarding our Preppy K program please visit the PYLUSD Preppy K website. The PYLUSD website now offers online enrollment for students enrolling here for the first time.

When is Choice Transfer?

The district has a Choice Transfer policy that allows students to apply to attend a school other than their resident school. The first application period for this will be **January 9th - January 27, 2017** at the district office. The final application period will be **May 1st-May 12, 2017**. For additional information please call Student Services office at 714-985-8670 or visit the PYLUSD website. **PLEASE NOTE:** Siblings of students currently on a Choice Transfer to Brookhaven are not automatically approved. They must apply for a transfer. Once a student is granted a transfer it is good through 8th grade. Choice transfers can only be submitted at the school district.

What documents/information will I need to enroll my child?

- **Proof of Residence within our school boundaries**-Verification can be done by a current electric or gas bill, current rental or escrow papers, or a paycheck stub.
- **Verification of age:** Official birth certificate or a passport
- **Current Immunization Records:** Official document from physician or clinic. **Under California law, students cannot attend school without a completed and updated immunization record. Please visit the shotsforschool.org/k-12 website for up to date guidelines**
- **Online Enrollment confirmation:** Please print 2 copies and bring them to the school.
- **Physical Examination:** Report of Health exam is a 1st grade requirement, however we will accept this report during the kindergarten enrollment.

Additional documents/information needed to complete enrollment packet:

- Emergency contact information
- Name and address of previous school (if applicable)
- Transcript or report card , Special Education and GATE info from previous school (if applicable)

Please don't hesitate to call our office for further information 714- 986-7110.

We look forward to helping you.

Brookhaven Elementary-1851 Brookhaven Ave-Placentia, CA 92870—714-986-7110